

Communities Care Family Caregivers Respite Pilot Program Three-year Program Plan & Timeline (9-1-2020)

YEAR 1 – RAMPING UP & PILOT IMPLEMENTATION (key activities summarized below)

- The focus of year 1 is ramping up to pilot implementation. During year 1, teams solidify partnership roles/activities; develop and implement a work plan and an evaluation plan; and conduct outreach to family caregivers for pilot design support & recruitment.
- During the first 2-3 months of year one, teams develop pilot work plans with support from Teresa Lawrence. Work plans will be based on:
 - Each team's proposed pilot design and identified milestones
 - This general project timeline
 - ARCH certification deliverables (ARCH guidelines attached)
 - Early ideas about avenues to pursue for sustainability
- By November 2020 (or sooner if teams are ready), the Leadership Team will review pilot team's work plans and provide feedback. TPI will approve final plans.
- Also, during the first few months, teams develop evaluation plans together with NYAM.
- In Nov. 2020, Leadership Team reviews pilot evaluation plans and provides feedback.
- Teams begin implementing work plans and evaluation plans (together with NYAM).

YEAR 2 – FULL SCALE IMPLEMENTATION

- The goal of year 2 is full scale pilot implementation.
- Teams continue outreach, marketing, and partnership development to recruit family caregivers to participate in respite opportunities.
- While planning for sustainability begins on day 1, a focus on sustainability and expansion begins in the latter half of year 2. During this time, teams will brainstorm and plan for pilot growth/expansion and sustainability (with support from Teresa using facilitated Creative Problem Solving).
 - Teams discuss program impact and sustainability planning with Fidelis Care and Centene

YEAR 3 – FULL SCALE IMPLEMENTATION, SPREAD & SUSTAINABILITY PLANNING

- Teams continue to grow and strengthen respite programs – full scale implementation
- Teams draft a value proposition and develop a sustainability strategy/plan.
- Teams demonstrate program impact and reach (together with NYAM).
- Teams complete deliverables for the ARCH Innovative and Exemplary Respite Program certification submission process.
- A final Learning Community event will showcase respite pilot program operations, reach, impact, spread and sustainability plans and other achievements.